U. S. Department of the Interior
National Park Service

National Park Service Subsistence Resource Commission for Kobuk Valley National Park

Charter

1. **Committee's Official Designation.** The official designation of the committee is the National Park Service Subsistence Resource Commission for Kobuk Valley National Park (Commission).

2. **Authority.** The Commission is established in accordance with the Alaska National Interest Lands Conservation Act, (16 U.S.C. § 3118) Title VIII, and the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., Appendix 2.

3. **Objectives and Scope of Activities.** The Commission, after consultation with appropriate local committees and regional advisory councils, considering all relevant data and holding one or more additional hearings in the vicinity of the Park, will make recommendations to the Secretary of the Interior (Secretary) and the Governor of Alaska (Governor) on an annual basis for any changes in the subsistence hunting program or its implementation which the Commission deems necessary.

4. **Description of Duties.** The duties of the Commission are solely advisory, and are as stated in Paragraph 3, above.

5. **Agency or Official to Whom the Committee Reports.** The Commission reports to the Secretary through the Designated Federal Officer (DFO).

6. **Support.** The National Park Service will provide administrative and logistical support to the Commission.

7. **Estimated Annual Operating Costs and Staff Years.** The annual operating costs associated with supporting the Commission's functions are estimated to be $95,000, which includes staff support including all direct and indirect expenses and .25 in staff years.

8. **Designated Federal Officer.** The DFO is the Superintendent, Kobuk Valley National Park, National Park Service who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Commission and subcommittee meetings, prepare and approve all meeting agendas, attend all Commission and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.

9. **Estimated Number and Frequency of Meetings.** The Commission will meet approximately twice a year, and at such time as designated by the DFO.

10. **Duration.** Continuing.

11. **Termination.** The Commission will not meet or take any action without a valid current charter. Although the provisions of Section14(b) of the FACA requiring a biennial rechartering are inapplicable to the Commission, pursuant to 16 U.S.C. 1a-14(a), the Department of the Interior will conduct a biennial review of the Commission to determine if its goals and objectives have been fulfilled.

12. **Membership and Designation.** The Commission will be composed of nine members, as follows:

    a. three members appointed by the Secretary of the Interior;

    b. three members appointed by the Governor of the State of Alaska;

    c. three members appointed by the Northwest Arctic Regional Advisory Council, established pursuant to 16 U.S.C. § 3115, which has jurisdiction within the area in which the Park is located. Each of the three members shall be a member of either the regional advisory council or a local advisory committee within the Region and also engage in subsistence uses within the Park.

    Members will be appointed for 3-year terms. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Members serve at the discretion of the appointing source.

    Each appointing source (i.e., Secretary, Governor, or the appropriate Regional Advisory Council) may appoint an alternate representative. Alternate members shall have experience and/or expertise similar to that of the primary members.

    Members of the Commission will serve without compensation. However, while away from their homes or regular places of business, Commission and subcommittee members engaged in Commission or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under section 5703 of Title 5 of the United States Code.

13. **Ethics Responsibilities of Members.** No Commission or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.

14. **Subcommittees.** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. The Commission Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.

15. **Recordkeeping.** The records of the Commission, and formally and informally established subcommittees of the Commission, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

Ken Salazar
Secretary of the Interior

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Date

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Date Filed